




Appendix 2 – Performance Report

August 2020

Includes:

- Programme Measures
- Key Performance Measures (KPIs)

Key to symbols

Colour	Symbol	Meaning for Joint Business Plan Measures	Meaning for Joint Key Performance Measures (KPIs)
Red		Significantly behind schedule	Worse than target by more than 10%.
Amber		Slightly behind schedule	Worse than target by up to 10%.
Green		Delivering to plan / Ahead of target	Delivering to target or ahead of it.

Housing that meets your needs - KPIs

Housing that meets your needs - KPIs									
Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
BP1.2.01 Number of Homeless Households living in Temporary Accommodation	Cllr J Donaldson	Gillian Douglas Stephen Chandler	31.00	35.00	★	The housing team have worked hard to find solutions for many clients placed as a response to the COVID-19 emergency and as a result overall numbers in temporary accommodation have fallen to 31 this month. Demand from single clients remain high, but robust assessments and ongoing casework is establishing if emergency accommodation for all is appropriate. The number of singles in COVID-19 placements has reduced to 9 as of 28 /8/20. Since lockdown 40 clients were accommodated, they now have been assessed into settled or alternative supported accommodation. The number of vulnerable households placed,including those with children,is now 22.	47.00	35.00	▲
BP1.2.02 Number of people helped to live independently through use of DFG & other grants/loans	Cllr J Donaldson	Gillian Douglas Stephen Chandler	47.00	45.00	★	We have provided help to 47 households this month; 15 by means of major adaptations, 31 by means of smaller works and 1 through an essential repairs grant.	180.00	225.00	▲
BP1.2.03 Homes improved through enforcement action	Cllr J Donaldson	Gillian Douglas Stephen Chandler	4.00	9.00	▲	Our interventions have resulted in 4 homes being improved through completed works this month. The low figure reflects the holiday season and is expected to increase for September. The total figure for the past 3 months is 35, or 11.6 on average, compared to a monthly target of 9 .	43.00	45.00	●
BP1.2.04 Number of affordable homes delivered including CDC and Growth Deal targets	Cllr J Donaldson	Gillian Douglas Stephen Chandler	30.00	25.00	★	There was a total of 30 new affordable homes completed in August 2020, comprising 18 Affordable Rent and 12 Shared Ownership tenure properties. Some development sites are still catching up after delays caused by the COVID-19 lockdown.	87.00	125.00	▲
BP1.2.05 Number of Housing Standards interventions	Cllr J Donaldson	Gillian Douglas Stephen Chandler	46.00	55.00	▲	Although inspection activity is still be restricted by COVID-19 we have continued to respond to service requests and with identifying rented homes with poor energy efficiency. This month's figure reflects a reduced number of proactive cases because resources have been allocated to the conclusion of several major enforcement cases.	252.00	275.00	●
BP1.2.06 Average time taken to process Housing Benefit New Claims	Cllr T Ilott	Belinda Green Claire Taylor	13.09	15.00	★	The average time taken to assess new claims during August was 13 days. This is against a local target of 15 days and a national average of 20 days. Performance continues to be strong during a very busy time with additional work presented by COVID-19.	14.42	15.00	★

Housing that meets your needs - KPIs

Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
BP1.2.07 Average time taken to process Housing Benefit change events	Cllr T Illott	Belinda Green Claire Taylor	4.75	8.00	★	Change events have been assessed in an average of 4.7 days during August 20. This is against a local target of 8 days. Performance continues to be good so ensuring residents are receiving the correct amount of help with their Council Tax and rent.	4.25	8.00	★
BP1.2.08 % of Major planning applications determined to National Indicator	Cllr C Clarke	David Peckford Paul Feehily	100%	60%	★	4 Major Planning Applications were determined during August 2020, all 4 of them within National Indicator target or agreed timeframe.	97%	60%	★
BP1.2.09% of Non-Major planning applications determined to National Indicator	Cllr C Clarke	David Peckford Paul Feehily	84%	70%	★	99 Non-Major Planning Applications were determined during August 2020, 83 of them within National Indicator target or agreed timeframe.	83%	70%	★
BP1.2.10 % of Major applications overturned at appeal	Cllr C Clarke	David Peckford Paul Feehily	0.0%	10%	★	No Major Planning Application Appeals were overturned by the Planning Inspectorate during August 2020, therefore the % is 0.	0.0%	10.00%	★
BP1.2.11 % of Non-Major applications overturned at appeal	Cllr C Clarke	David Peckford Paul Feehily	0.0%	10%	★	No Non-Major Planning Application Appeals were overturned by the Planning Inspectorate during August 2020.	0.0%	10.00%	★

Housing that meets your needs - Programme Measures

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP1.1.1 Homelessness Prevention	Cllr J Donaldson	Gillian Douglas Stephen Chandler	<p>Application to secure additional funding from Government to provide move-on options for all those placed as a result of COVID-19 and ensure wherever possible clients are not returned to rough sleeping.</p> <p>Monitor the impact of the courts resuming eviction cases so that adequate resources are in place to manage additional caseloads in the Housing Team for families who may be threatened with homelessness as a result of evictions starting to take place.</p>	<p>Applications for funding as part of Next Steps Planning have been submitted to MHCLG. The outcome will determine what additional options can be secured as a response to the COVID-19 emergency. The plans include delivering more support to assist move-on from hotel and other emergency placements for clients to secure settled housing as well as trying to provide additional units of affordable settled accommodation in our area for single clients who have experienced homelessness. The further delay in resuming court eviction proceedings allow time for the Housing Team to engage with those under notice to assist clients to resolve issue with their tenancies and prevent homelessness once the courts do resume.</p>	●	<p>The Housing Team in Cherwell remain committed to ensuring those who have been placed as a response to the COVID-19 emergency do not return to rough sleeping and are working to secure more long term options for single clients. Demand on the service from those presenting in crisis remains high, particularly from single people. We are continuing to monitor the needs of those placed as well as those who remain on the streets and in other supported accommodation to find the best options for all clients in our area.</p> <p>Clients who are open to our service, at risk due to eviction from tenancies, are been given advice on what the options for them will be prior to the courts resuming eviction proceedings. This is intended to help clients resolve their situations in the time remaining and prevent homelessness as an outcome.</p>	●
BP1.1.2 Impact of Universal Credit on residents and Council	Cllr T Hott	Belinda Green Claire Taylor	<p>During August 20 we continued to support residents in their applications for Universal Credit. We also worked closely with the DWP Universal credit team throughout the period.</p>	<p>The next meeting of the Universal Credit project team will be held in September 20. This includes our Universal Credit Partnership Manager from DWP. One of the agenda items will be the anticipated impact of the end of Furlough scheme.</p>	★	<p>This work is progressing and is on target</p>	★
BP1.1.3 Deliver Innovative and Effective Housing Schemes	Cllr J Donaldson	Gillian Douglas Stephen Chandler	<p>Completion of last two sales at Hope Close in September.</p>	<p>Admiral Holland completion mid-September.</p>	★	<p>Admiral Holland is due to complete mid-September. The 7 two bedroom houses have been advertised on the Cherwell Home Choice system and each has attracted 50 bids. The 7 shared ownership units have attracted 10 expressions of interest and are due to be put on Rightmove in early September.</p>	●

Housing that meets your needs - Programme Measures

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP1.1.4 Deliver the Local Plan	Cllr C Clarke	David Peckford Paul Feehily	Officer consideration of the Inspector's Report for the Partial Review of the Local Plan has been completed Consultation on issues for the district wide Local Plan review commenced.	Publication of the Partial Review of the Local Plan, should the Plan be adopted by Council (September 2020) Completion of formal consultation on issues for the district-wide Local Plan Review (September 2020) Oxfordshire Plan consultation on spatial options (January 2021).	★	<p>The Inspector's Report for the Partial Review of the Local Plan, and the final proposed Plan, were presented to the Executive and Council on 7 September 2020.</p> <p>An issues consultation for a separate, district-wide review of the Local Plan is presently taking place in accordance with the expected timetable.</p> <p>Officers continue to provide input into the Oxfordshire Plan process.</p> <p>Officers are considering the implications of the Government's proposed changes to the planning system.</p>	★

Strategic Priority - Leading on environmental sustainability - KPIs

Leading on environmental sustainability - KPI Report

Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
BP2.2.1 % Waste Recycled & Composted	Cllr D Sames	Ed Potter Jason Russell	56.91%	56.00%	★	Recycling rate is still slightly up on last year. Total tonnage collections are 2900 tonnes up compared to the first five months of last year this is an increase of 10%.	58.68%	56.00%	★
BP2.2.2 Reduction of fuel consumption used by fleet	Cllr D Sames	Ed Potter Jason Russell	34,864	35,114	★	Slightly less fuel used than last August despite more vehicles in the fleet.	37,246	36,203	●

Leading on environmental sustainability - Programme Measures Report

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP2.1.1 Delivery of a High Quality Waste & Collection Service to all Properties	Cllr D Sames	Ed Potter Jason Russell	Bulky waste service still has a high demand, but service level is still good.	Garden waste will increase during September due to weather conditions.	★	Tonnages still higher than usual due to the high levels of home working which still exists.	★
BP2.1.2 Ensure Clean & Tidy Streets	Cllr D Sames	Ed Potter Jason Russell	The Street Cleansing department are now back to full strength and operating as normal.	The Cleansing department are offering equipment and assistance to any interested parties wishing to take part in the Keep Britain Tidy - Big Clean up initiative.	★	All streets and the open spaces contract work are being cleaned to standard as per the normal working rota's.	★

Leading on environmental sustainability - Programme Measures Report

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP2.1.3 Reduce Environmental Crime	Cllr D Sames	Jason Russell Richard Webb	The Environmental Enforcement team restarted visits to business and residents to address waste management problems. 48 fly-tips were investigated and one prosecution commenced in the month. The team have also seen an increase in vermin complaints.	The Environment Enforcement team will continue to investigate fly tipping reports and advise business on how to dispose of waste legally. Interviews under caution should restart to enable the team to fully investigate fly tipping.	★	Environmental enforcement operations are now almost fully restored, with only interviews under caution remaining to be restarted. The team are responding directly to reported waste management issues, mainly by visits to advise businesses and residents on how to dispose of waste lawfully, e.g. where a fridge has been left outside a residential property. A business was issued with a fixed penalty notice for failing to comply with an enforcement notice but this was withdrawn when the business immediately remedied the failure.	★
BP2.1.4 Protect Our Natural Environment and Promote Environmental Sustainability	Cllr A McHugh	Jason Russell Richard Webb	Following the discussions, we are now awaiting formal proposals to be submitted on measures that could be implemented to improve air quality in and around the Hennef Way air quality management area.	The Department for Food and Rural Affairs (Defra) have announced their air quality grant scheme for 2020. The deadline for applications to be submitted is 14 October. We will be discussing options for a grant bid with other service areas including Healthy Place Shaping and OCC.	★	Air quality monitoring continues at 42 locations across the district. The measured levels are slowly increasing as the lockdown eases but are below the levels pre- lockdown and for the similar period last year.	★
BP2.1.5 Protect the Built Heritage	Cllr C Clarke	David Peckford Paul Feehily	Work on Conservation Area. Appraisals has continued. Draft reports have been prepared for those completed. Conservation advice continues to be provided for Development Management decision making.	Finalisation and submission of lead member reports for completed Conservation Area Appraisals.	●	Work continues on Conservation Area Appraisals (Bloxham and Grimsbury.) A number of officer reports on completed Conservation Area Appraisals require finalisation. Heritage advice continues to be provided, to inform Development Management decision making.	●
BP2.1.6 Develop the Country Parks to support good lifestyle choices	Cllr D Sames	Ed Potter Jason Russell	Final progress on transfer of the Country Parks land from the developers to CDC almost complete.	Plans for the development of the country parks continue.	★	Both parks (Banbury Country Park and Bicester Country Park) are in operation, but installation of paths and other infrastructure have been delayed by the delays in transferring the land to CDC. Installations will start to take place in the next few months.	★

An enterprising economy with strong & vibrant local centres - KPIs

CDC An enterprising economy with strong & vibrant local centres -KPI Report									
Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
BP3.2.1 % of Council Tax collected, increase Council Tax Base	Cllr T Ilott	Belinda Green Claire Taylor	8.67%	9.50%	●	We have achieved a cumulative collection rate of 46.12% against a target of 48.50% which equates to a shortfall in collection of just over £2.6m. We are now inspecting new build properties again and the amount of Council Tax we collect will now continue to rise now that the housing market is moving again, this will impact collection rates in the short term. There are 3 main factors that have affected collection rates this year; the increase in number of 12 monthly payers, an increase in the number of Council Tax Support claimants and those Council tax payers who don't pay unless reminded to do so. All of these factors are a result of COVID-19. We are not actively pursuing customers for unpaid council tax at this time however recovery will commence in due course.	46.12%	48.50%	●
BP3.2.2 % of Business Rates collected, increasing NNDR Base	Cllr T Ilott	Belinda Green Claire Taylor	8.13%	9.0%	●	We have achieved a collection rate of 44.10% as at end of August against a target of 49% which equates to a shortfall of just over £2.4m. The amount of business rates to collect has increased since end July by £700k due to new growth within the district. Formal reminder notices were issued in August which has assisted an additional £772k in August compared to July 2020. We are proactively chasing debts by phone and by email and should no payment be forthcoming a formal reminder notice is issued.	44.10%	49.00%	●

An enterprising economy with strong & vibrant local centres - Programme Measures Report									
Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD		
BP3.1.1 Promote the district as a visitor destination	Cllr L Pratt	Paul Feehily Robert Jolley	Reviewed impact of COVID-19 pandemic on this sector	Continue to monitor COVID-19 impact. Work with partners to promote the district as a visitor destination	★	Hospitality venues and visitor attractions are both facing significant difficulties. These sectors were among the last to benefit from lockdown restrictions being lifted and although those rules were relaxed, because of the continuing social distancing requirements, visitor numbers are severely compromised. Businesses still face the challenge of winning back customer confidence. Multiple knock-on effects are being felt throughout the supply chains serving the visitor economy.	★		

An enterprising economy with strong & vibrant local centres - Programme Measures Report

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP3.1.2 Develop a Cherwell Industrial Strategy	Cllr L Pratt	Paul Feehily Robert Jolley	Started a review of the Cherwell Industrial Strategy timeline and focus to ensure post COVID-19 recovery is addressed.	Finalise revised arrangements and timeline for the emerging Cherwell Industrial Strategy to address post COVID-19 economic recovery.	●	A draft strategy, planned for consultation in Summer 2020, was paused because of the need for staff engagement with the business community in response to COVID-19. The pandemic has triggered the most severe recession in nearly a century and there will be significant consequences for the Cherwell and Oxfordshire economies. The planned review of the CIS focus and timeline will take account of the impact of COVID-19 on the Oxfordshire and Cherwell economies. CIS links to the OxLEP Local Industrial Strategy (LIS) which is a key component of the Oxfordshire Housing and Growth Deal (Productivity workstream).	●
BP3.1.3 Support Business Enterprise, Retention, Growth and Promote Inward Investment	Cllr L Pratt	Paul Feehily Robert Jolley	Continued to support CDC's implementation of the COVID-19 Government grant schemes (Small Business Grant Fund; Retail, Hospitality and Leisure Grant Fund; and Discretionary Grant Fund) to local businesses. One-to-one advice and detailed support provided to Cherwell businesses during August 2020, plus guidance on grants given to other businesses. Provided additional support to potential inward investors and property developers.	Provide information and advice to local businesses during the COVID-19 pandemic and during the transition period of the UK leaving the EU. Continue to provide support to potential new business investors.	★	CDC is in close liaison with colleagues at local authorities in Oxfordshire, with OxLEP and Government departments to ensure support to businesses during the COVID-19 pandemic. CDC continues to work closely with Oxfordshire County Council and partners to enhance digital infrastructure throughout the district.	★

An enterprising economy with strong & vibrant local centres - Programme Measures Report

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP3.1.4 Develop Our Town Centres	Cllr L Pratt	Paul Feehily Robert Jolley	Maintained close working with officer groups and external partners to ensure continued safety regarding the reopening of the high streets within the district. Engaged with stakeholders regarding the Reopening High Streets Safely Fund (RHSS). Submitted RHSS Fund Grant Action Plan to the Ministry of Housing, Communities and Local Government (MHCLG) 29th August launch and opening of Lock-29 at Castle Quay, Banbury, which is Happerley's national centre in England for food provenance.	Continue to review the impact of COVID-19 on the district's urban centres. Await decisions from MHCLG as to which projects, submitted for RHSS Fund, are eligible for delivery.	★	Continued support provided to Banbury BID (Business Improvement District) in the delivery of projects to support businesses. Work continues with the Bicester Town Centre Task Force to develop projects which will help mitigate the impact of the pandemic. Information, advice and guidance provided to individual businesses, throughout the district.	★
BP3.1.5 Deliver the Growth Deal	Cllr B Wood	Paul Feehily Robert Jolley	Year Three Plans of Work were under review, with key elements being delivered within the constraints of the new post-COVID environment.	Change requests have been made to the Infrastructure Delivery Programme and will be considered by the Oxfordshire Growth Board at its 22nd September meeting, with final decisions to be made by Oxfordshire County Council later in the autumn.	★	Progress of the Growth Deal Programme has been maintained with regular board meetings and reporting. The impact on the delivery of programme outputs (accelerated housing, additional affordable units etc) is being reviewed and understood in the context of the wider partnership.	★

Healthy, resilient and engaged communities KPIs

Healthy, resilient and engaged communities - KPIs									
Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
BP4.2.1 Number of visits/usage of District Leisure Centre	Cllr G Reynolds	Ansaf Azhar Nicola Riley	23,061.00	20,000.00	★	Usage figures across all of the Leisure Centres/Facilities are significantly down on the same period last year due to the restrictions placed on activities by COVID-19. As noted, the Centres are opening on a phased basis with social distancing measures in place and restriction on numbers. A positive performance has been noted at Stratfield Brake Sports Ground where the usage is marginally higher than the same period last year (August 19). Primarily this is due to a return to outdoor sporting activity in July and although some restrictions in place this is having a lesser of an impact on outdoor activities.	26,799.00	40,000.00	▲
BP4.2.2 High risk food businesses inspected	Cllr A McHugh	Jason Russell Richard Webb	0	0%	-	The Food Inspection plan was suspended by the Food Standards Agency from April. Inspections will be recommencing in September, but we are waiting on the detail of what we will be required to do in respect of those premises that we would have inspected in the first half of the year.	0	0%	-

Healthy, resilient and engaged communities - Programme Measures									
Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD		
BP4.1.1 Support Community Safety and Reduce Anti-Social Behaviour	Cllr A McHugh	Richard Webb Rob MacDougall	The work of the Community Wardens was promoted as part of the Stop the Spread campaign. The Community Safety team continues to visit businesses in the town centres to support them with social distancing measures. Licensing, Environmental Health and Community Safety team members carried out visits to businesses across Cherwell, both during the day and through the evening, to monitor compliance with social distancing guidelines. The Community Safety Partnership met and reviewed the latest crime and disorder data for the area.	The Community Safety Team will continue to respond to reports of Anti-Social Behaviour and carry out town centres patrols enforce the Public Spaces Protection Order. Licensing, Environmental Health and Community Safety team members will continue to respond to reports of any businesses failing to ensure appropriate social distancing measures are implemented.	★	The Cherwell Community Safety Partnership has identified its priorities for 2020/21 and is finalising a refreshed partnership plan for publication. The partnership met in August and focused on violent crime, receiving an update on the work of the Thames Valley Violence Reduction Unit. Whilst the Community Safety team continue to respond to reports of anti-social behavior and to provide a visible council presence in our communities, their focus has moved to supporting businesses ensure good COVID-19 security measures are in place.	★		

Healthy, resilient and engaged communities - Programme Measures

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP4.1.2 Promote Health & Wellbeing	Cllr A McHugh Cllr C Clarke	Ansaf Azhar Nicola Riley	Initial discussions for a digital exclusion pilot scheme have taken place with Citizens Advice and Royal Voluntary Service.	Assist parishes and community organisations to deliver 3 local community infrastructure improvement schemes using s106 funding. Launch 'Love to Ride - staff wellbeing initiative	★	The 'Oxfordshire All Online' (OAO) working group has yet to meet. The digital exclusion pilot is Banbury based and involving some of the OAO partners. 'Love to Ride' is a national programme to cycling for fitness and sustainable travel.	★
BP4.1.3 Improve Leisure & Community Facilities	Cllr G Reynolds	Ansaf Azhar Nicola Riley	<p>As part of the previous milestone it was noted that the the project relating to the changing room refurbishment at Cooper Sports Facility was nearing completion. These works have now been completed and within budget and timescales prior to the start of the new season.</p> <p>In addition, it was reported that work had started into the Leisure Centre feasibility studies - these discussions with our consultants have continued.</p>	<p>Work will focus on the feasibility studies into the expansion of the leisure provision in line with housing growth in the district. The Council is currently working with consultants (FMG) as to what future provision may look like in line with the Active Communities Strategy published last year.</p> <p>The next milestone will focus on the feasibility studies into Leisure provision across the District. The Council are at present working with consultants (FMG) in drawing up options for future expansion to meet the needs of the District in line with the 'Active Communities Strategy'</p> <p>Workshop sessions are to be held over the next few months on what this could look like.</p>	★	As noted within the milestones the focus over the coming months in enhancing Leisure and Community Facilities will centre around the feasibility studies relating to the Leisure Centres within the District and looking at ways in which the need of the residents can be met.	★

Healthy, resilient and engaged communities - Programme Measures

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP4.1.4 Support the Voluntary Sector	Cllr A McHugh	Ansaf Azhar Nicola Riley	<p>Community Link publication support voluntary organisations was distributed.</p> <p>Play: Full holiday hunger initiative delivered in all 3 Brighter Future wards supporting voluntary groups and the families they work with during the summer holiday period.</p> <p>Cherwell Young People, Play & Wellbeing partnership met on 18th July supporting voluntary organisations working with young people. Cherwell Lottery reviewed and detailed proposals developed for 'Good Cause Community Grant'</p>	<p>International celebration for older people - October pop up information events in Banbury, Bicester & Kidlington Volunteer Connect will be hosting Cherwell's 2nd Volunteer Fair event of 2020 online this September.</p> <p>Cherwell Voluntary Organisations forum will be online the week commencing 7th of September.</p> <p>Cherwell Seniors forum - September 2020</p> <p>Launch 'Community Hubs Emergency Relief Grant' and award £20k of funding</p>	★	<p>Online volunteer Fair - Introduced by Volunteer Connect we shall see focused sessions and the introduction of an online feast of volunteering support and opportunity. Aimed at those looking to volunteer and those furloughed employees who lent support to groups during lockdown. 3 brief live webinars will be hosted by Keith Davies to introduce Volunteer Connect, their work and how volunteers can support organisations at a local level. And the week will see the launch of a new portal to volunteering through Volunteer Connect. This event will 'visit' Kidlington, Bicester and Banbury in turn look at local opportunities on the ground.</p> <p>'Community Hubs Emergency Relief Grant' is a mechanism to distribute government funding (channeled through OCC) to local voluntary sector groups assisting residents severely affected by the economic impacts of the COVID-19 crisis.</p>	★

Healthy, resilient and engaged communities - Programme Measures

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP4.1.5 Enhanced Community Resilience	Cllr A McHugh	Richard Webb Rob MacDougall	<p>The council continues to work closely with partners on the management of COVID-19 risks. This work included monitoring activity around Cropredy at the time that the Cropredy festival was due to take place. An initial meeting was held with the Banbury fair organiser to discuss their plans for this event.</p> <p>Arrangements have been established for the councils across Oxfordshire to liaise on forward planning for events.</p>	<p>Local outbreak plans are being exercised this month by partners to identify any possible improvements.</p> <p>A Safety Advisory Group meeting will be held for Banbury Fair. Mutual support arrangements will be finalised so the councils in Oxfordshire can assist each other on outbreak responses.</p>	★	<p>Working with partners the council continues to plan for potential Covid-19 local outbreaks and monitor local trends to determine whether interventions are necessary. Additional capacity is being created to support our work on promoting high standards of COVID-19 security in local businesses and settings to which the public have access.</p> <p>New arrangements have been established to plan ahead for events taking place in the area and to ensure we liaise with organisers early in the planning process. Mutual support arrangements are being finalized to ensure the councils in Oxfordshire can support each other with the response to any outbreak, whenever the outbreak occurs.</p>	★
BP4.1.6 Support and Safeguard Vulnerable People	Cllr A McHugh	Ansaf Azhar Rosie Rowe	<p>During August 20 the Benefits team continued to assess claims for Housing Benefit and Council Tax Reduction is a timely way.</p> <p>COVID-19 Council Tax Hardship payments of £150 have been made to 1960 households who are in receipt of Council Tax Reduction.</p>	<p>Council Tax Discretionary Hardship payments will be considered moving forward. Referrals for this payment will be made to the Benefits team via Revenues and Customer Services.</p>	★	<p>Continuing to ensure staff receive appropriate training and Cherwell works in partnership with Oxfordshire County council to ensure vulnerable residents receive the safeguarding support they need.</p>	★

Healthy, resilient and engaged communities - Programme Measures

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP4.1.7 Promote Healthy Place Making	Cllr A McHugh	Ansaf Azhar Rosie Rowe	<p>First meeting of the Kidlington Wayfinding Project Group. Community evaluator posts for Kidlington wayfinding project now advertised. Wayfinding officer appointed subject to references. Additional Dr Bike sessions in Bicester, Kidlington and Banbury have provided free bike repairs for people on a low income. Proposal on new care pathway for Long term Conditions submitted to Oxfordshire Clinical Commissioning Group. Active Travel promoted as children return to School.</p>	<p>Complete recruitment of community evaluators for Kidlington.</p> <p>Finalise training plan for community evaluators. Promote active travel to children returning to school. Provide Making Every Contact Count (MECC) training online. Complete production of heritage trail leaflet.</p>	★	<p>Since lockdown, 96 bikes have been fixed in Bicester, 73 in Kidlington and 123 in Banbury with the support of Bicester Green, cycling club volunteers and local mechanics</p>	★